

**Greenmoor Big Local – Community Partnership Board Meeting**  
**Thursday 15th September 2018 – 6:00pm @ Lidget Green Healthy Living Centre**

**Present:**

Abbas Najib, Zafar Afsar, Shieraz Bashir, Stephen Fish, Mazhar Ellahi, Steve Skinner, Meena Jeewa, Javed Khan, Abid Zaman, Susan Moreland, Sanaa Jafry, Humair Shahid,

**Apologies:**

Qasim Akhtar, Mohammed Taj, Masood Gondal, Rehana Kauser, Tayyiba Jarra

**Welcome and Declarations of Interest:**

The chair extended welcome to all present. Susan and Abid both have projects that will be discussed.

**Project Updates:**

**Dementia Project**

Mazhar confirmed there had been a delay in completing the kitchen area done. They are now looking at early December 2018 to launch the project.

**Directory**

The third edition has just been launched last week. Mazhar confirmed the fourth edition will be spring 2019. This will be the last edition, following this the directory project will be reviewed. It was highlighted that in the current edition upcoming events had already passed by the time the directory had been published and to ensure this was not the case in the last edition. For the final edition it was suggested that a review of the projects that have been funded in the past should be included.

**Artworks**

Following the last board meeting an email was sent to Ged from Artworks highlighting the concerns from the board regarding the prolonged delay in the delivery. They were given a deadline to have the art pieces which did not require any further council permissions ready and installed by this board meeting, and the remaining pieces within the next 6 months. The 2 pieces, which are to be installed on Spencer Field, and the piece of art designed by the Khidmat Centre group are complete and ready to be installed. The Anand Milan art piece which was to be installed on the Clayton Rugby Club wall requires a new location as no contact can be made with the rugby club.

*Action Point: CNet to discuss different locations to install the journey to the UK piece with Anand Milan and Shiraz. One suggestion was the outside wall of Lidget Green Primary School. Also to discuss changes to the piece from Scholemoor as objections have been raised around the design.*

**Small Grants**

A small grant was given to Anand Milan for a Diwali Community Cohesion event. The feedback received has shown the event to be very successful and very well received.

*Susan and Abid were asked to leave for this section of the meeting as projects they have a conflict of interest with were being discussed.*

**New Projects:**

**Scholemoor Youth Action Group**

Recommended by the Youth Task Group.

Scholemoor Beacon are looking to work with young people 11-19 year olds to form a Youth Action Group. They are looking to provide a weekly youth session to start to tackle issues involving young people. There will always be 1:1 work for the young people who need the additional support. This will involve young people becoming active citizens and taking a lead on developing their ideas and improving their own personal development and creating opportunities for them to access further training, volunteering, accreditation and a chance to lead on directing the work of Scholemoor Beacon. Scholemoor Beacon will be opening on an evening to allow this session to take place. This will be a 12 month project and during this time further funding will be sourced. The youth sessional worker will be an additional post for a youth professional.

The total cost for the project is £3493. In kind support will be provided from the Bradford Youth Service.

Total amount approved by the board was £3493

**Bradford Central Football Club**

Recommended by the Youth Task Group

Bradford Central Football Club currently have 4 football teams. They would like to increase this to 5 football teams. The 5<sup>th</sup> football team will be under 8's. The under 8's team will not pay subs. The increase of players would mean additional coaches and additional training sessions. They would also like to train the coaches to level 1 and 2. The coaches will then be contracted to remain with Bradford Central for a minimum term.

The total cost of the project is £27,524, match funding will be £18,643. The total project request to Greenmoor Big Local is £8,881.

The task group decided the following:

- They would not cover the cost of the UEFA B football training. If coaches are wanting to progress to this level, this should be self-funded.
- Level 2 training will be 50% funded for 2 coaches only.
- Greenmoor Logo to be added to all kits
- Total amount approved by the task group £7456

The board agreed with the decisions made by the task group.

Total amount approved by the board was £7456

### **Legacy Project**

A draft brief that was prepared by the Legacy Task Group was shared with the board.

Steve explained that the Local Trust have confirmed that a Big Local rep from a different area can carry out the feasibility study and that Steve has recommended 2 colleagues. Local Trust would not allow any Big Local to carry out such large project without carrying out a feasibility study first.

Steve explained no community consultation has been carried out as yet. And it is important to discuss this proposal with Stakeholders i.e. other centres in the area.

Steve suggested to the board that rather than discussing a CIO and Building the board need to focus more on the aims they have set out in the brief.

Legacy task group consists of Abbas, Shieraz, Zafar and Tayyiba. Abbas said the group had discussed this project thoroughly.

Would this CIO/Hub be in completion with existing service providers?

Abbas said this was not the case and the idea was to be a support vehicle and would be looking at increasing partnership working.

Susan highlighted that the idea of the Hub providing infrastructure support would be duplicating the work of other district wide infrastructure support organisations and that the hub should look at increasing community leadership and pride in the local area. The aims need to be smarter and more specific aims.

The board decided to keep the aims as they are and just add - *To continue and build on the work of the Greenmoor Big Local partnership* to the aims. The feasibility study will highlight any amends to the aims in required.

Steve said the current brief suggests only having consultations with residents however it is equally important that consultations are carried out with community centres, groups and organisations in the area to check if they are happy with the proposals too. It is also key to check with all existing groups/organisation if they are currently doing anything similar. Following these consultations then the aims are refined based on what the consultations show.

Steve suggested:

- Phase 1- Stakeholders and Community Consultations, interim report brought back to the board following this refine the aims
- Phase 2- Decide what is lacking where the gaps are and what the needs of the community are and then decide what the CIO would like to do.

Susan explained that the questionnaires need to be carefully worded and avoid over promising to the community about the aim being to bring more money into the area as this may not be the case. Managing the expectations of the community.

The board members questioned who would have the final decision or would the final decision be based on what the community say in the consultations. As previously individuals have made negative comments regarding projects of the board. Steve said this will be discussed once the consultations had been done and the board would negotiate this once the consultations had been done with the community, Stakeholders and groups.

Steve said the best way to carry consultations out would be to visit every group in the area.

It was asked if the researcher can use the work of Greenmoor Big Local to showcase the good work previously done and show that the idea of the CIO is to build on the work already done.

The board decided that the community, stakeholder and groups consultations will be carried out in parallel to the feasibility study. The Big Local rep that will carry out the feasibility study will also carry out the community consultations, once this is all done then to bring this back to the board.

CNet will be asked to support this work but any additional work for CNet would be charged for.

Susan clarified that Scholemoor Beacon would be classed as a stakeholder and all the groups that met within Scholemoor Beacon would be classed as groups therefore the representative who carried out the consultations would speak to both.

Abbas said the proposal would be for the consultant to work with CNet and CNet to liaise with the Legacy Task Group.

The board decided that they would put a cap of £6000 on the cost of the feasibility study.

*Action Points: CNet to work on the brief and this to be sent to both representatives.*

*Action Points: Feasibility Study to be completed by the March 2019 board meeting.*

### **Greenmoor Sports Ground**

The board were notified that an objection from a local resident has come regarding Spencer Fields not being DDA compliant. Abbas explained that he has explained to the school that the DDA compliancy of the site was not Greenmoor Big Locals responsibility and the school had accepted this. It is very early days and there is a possibility of a proposal for this work coming to the board. The estimated work will be in the region of £15,000 + vat. This will make the necessary adjustments to the site making access suitable for all needs. It will also add lockable gates to the MUGA so when a school lesson is taking place the teachers are able to close access to the MUGA for members of the public.

Action Point: To be sent back to the Greenmoor Sports Ground task group to discuss and decide whom the responsibility lies with. Council may be responsible as the ground is theirs. If the school would like for Greenmoor to consider this they would need to submit a project proposal.

### **The Big Launch**

The Lord Lieutenant and the Deputy Lord Lieutenant attended the official launch of the Greenmoor Sports Ground. Abbas praised CNet for the success of a fantastic event. Matt Leach the CEO from Local Trust also attended who was very impressed with the work. Overall the event had a great turn out and the partnership work between Greenmoor, CNet, the Schools and Council was commended.

### **Finance:**

A brief update on the current finances for Greenmoor Big Local was presented to the board by the Lead Finance Officer.

Action Point: An update of the finances will be presented at every second board meeting. The board requested the details are emailed to the board members prior to the meeting to read through.

### **AOB:**

#### **Council Representation**

The board were notified that the council had contacted CNet and informed them that they currently have no councilors available to be representatives on the Greenmoor Board. The board decided that if the council contacted to say they now have councilors available to join the Greenmoor board this would be discussed by the board to make a decision if the board would like councilors to be part of the board or not.

#### **Keighley Big Local Visit**

Action Point: Meena to find out the dates for the next few Keighley board meetings and notify the board. They will then decide when to attend.

#### **Creative Arts Bid**

Meena notified the board that unfortunately Greenmoor Big Local were unsuccessful in this application as it was highly oversubscribed.

#### **End of Year meal**

The board decided December was too busy to try and fit a meal in therefore a meal for the board would be planned for January.

It was also agreed that Greenmoor would contribute £15 per person for the cost of the meal.

#### **CLLD**

Javed updated the board that the first call for CLLD is due to be opened within the next few weeks. This is for activity 2 which is focused around enterprise.

Greenmoor has allocated £50,000 towards CLLD. It was suggested a working group needs to come together prior to the January board meeting to decide how they would like to progress and have a meeting with the CLLD program lead.

Susan is part of the CLLD activity spec development team as is Abbas so it would be a conflict of interest for them to be part of the working group. Abbas will be stepping down from spec development and would like to be part of the working group along with Mazhar.

*Action Point: CNet to arrange a meeting for the working group to discuss CLLD work*