

## Notes from GreenMoor board Meeting - 27/2/14 @ St. Wilfred's Church Hall

**People present** – Marbat Husein, Mazhar Husein, Abbas Najib, Paul M Bilton, David Hurdus, Shabir Elahi, Shieraz Bashir, Tayyiba Jarral. **Apologies** – Nafeesa Yaqub, Sara Lee.

Abbas welcomed everyone to the meeting - the following topics were discussed;

- **Update of meeting with the leader of Bradford Council;**

Abbas reported that the meeting went well and it was agreed that the leader of the council would appoint 3 councillors who would sit on the GreenMoor Board and have voting rights.

- **Amendments to the Terms of Reference/constitution**

After some discussion it was agreed by a majority that the following amendments be made to the terms of reference/constitution;

Clause 8 – Membership of the community Board

Other members

The following shall be Co-opted members of the Community Board without voting rights except the ward councillors.

3 ward councillors – The Bradford District Metropolitan Council will nominate three elected members representing the wards in the GreenMoor Big Local area to join the GreenMoor Community Partnership Board. These three councillors will have full voting rights on the board.

Clause 12 – Voting

The last sentence of clause 12 will be amended as follows;

The quorum of the Community Partnership board meetings will be 9.

- **Appointment of Big rep for future assistance**

The CV's of 4 potential candidates had been presented to the board and after a discussion, Abbas proposed that the board continue with Steve Skinner, a vote was then taken, 5 voted in favour and there was 1 abstention.

- **Progressing the work of the Working Parties**

Abbas expressed that he was keen for members of the board to head up working parties so that elements of the work plan can be progressed. After further discussions about the progression of these groups, it was agreed the following board members would head up these working groups;

Eastern European Community Engagement –	Paul Bilton
Safer Stronger –	Abbas Najib
Healthier Happier –	TBA
Richer Poorer –	Tayyiba Jarral
Cleaner Greener –	Shabir Elahi
Young people –	Marbet Hussain

- **Resignation of Board Members**

Resignations had been received from Barry Clarke and Yasmin Patel, the board accepted them. However in Barry's case it was agreed that he be approached to be part of the working parties and in particular the Eastern Community engagement group and the Cleaner Greener group.

It was also agreed that Mohamed Amin would be asked if he still intended to be a Board member. A discussion then took place about using the process in the constitution re. Board members attendance. I.e. if a board member didn't attend 2 consecutive meetings without good reason they would be asked to stand down. Abdul had written to all Board Members in this respect but was requested to write and remind everyone about this.

The discussion changed to that of Co-opting members onto the board as it was recognised that it needed to be more representative of the area. Abbas asked the board members to attempt to encourage more people to get involved and to bring the contact details of any prospective members to the next meeting. It was pointed out that anyone who was not a resident in the Big Local area but worked or had good knowledge of the area could be co-opted on to the task groups.

- **Dates of future meetings**

Abbas asked for team leaders of each of the working groups to set up meetings by the end of March. After some discussion it was decided to attempt to hold the next Community meeting on Scholemoor, Abdul would contact the Scholemoor Centre and check the availability of the centre on any of the following dates, 25<sup>th</sup> or 27<sup>th</sup> of March or failing that 1<sup>st</sup> April. The dates of the next 2 Board meetings had already been set and will be confirmed by email.

- **AOB**

The following points were raised;

David – spoke about the fact that the board doesn't have a secretary or a Treasurer and that all boards / Committees should have these positions. Abbas said that CNet was providing the service that these 2 positions would provide. Paul mentioned that the board haven't been given an account of what and how money has been spent from the £1m. Abdul explained that money spent so far has been money allocated for administration to CNet and that has been accounted for to Bradford CVS, the account holders and to the GreenMoor Board. However from now onwards the Board will be making decisions on the finances, e.g. how much and where it is spent. These finances will be requested by the Board and sent in by Big Local to CNet who would account for it to the Board and to the Big Local Trust on a regular basis.

Paul – mentioned that he would like to have agenda and minutes before the meeting. Abdul mentioned that they have gone out prior to the meetings. Paul apologised and said he would check his emails.

Abdul Mentioned there was still some money available for training the board, Abbas mentioned he'd seen a course he would like to take up, but not at the moment, he would send the details to Muppett. Board agreed for Abbas to attend such training.

Shieraz mentioned he'd find it helpful if the board could use some of the money for a board away event.

Abdul – mentioned that he, Peter, Clive & Muppett would meet with the leaders of the working groups to offer them help and guidance.

Abbas then thanked everyone for attending and closed the meeting.