

**GREENMOOR BIG LOCAL**  
**(Serving SCHOLEMOORE AND LIDGET GREEN)**  
**Brief summary of COMMUNITY BOARD MEETING,**  
**Held on 23rd February 2013 at CNET OFFICES – 1.00 p.m. to 5.00 pm**

Present: Corine Campbell, Sara Lee, Nafeesa Yaqoob, Muppett, Shabir Elahi, Paul Bilton, David Hurdus, Abbas Najib and Abdul H Ismail.

Apologies: Marbat Hussain, A.Bilal Khaly, Abid Zaman, Mazhar Hussain, Barry Clarke, Karen Hodgson, Shamila Khan, John Hannon (Resigned)

**Chair:** Abbas Najib

**Minute taker:** Abdul H Ismail

Corine Campbell opened the meeting with introduction of all present.

**1. *Training of Community Board Members.***

Muppett introduced a small training programme on priorities.

He started the training session by explaining that the key to successful group or organisation is that they are able to work effectively as a team and each member of the team has a role to play no matter how small.

In attempt to illustrate this, he introduced an exercise by explaining that the group were to imagine that they were a news team and that once the exercise started they had 10 minutes to produce a 5 minute news programme. Muppett supplied the team with an array of breaking news stories. This included a selection of International, National and Local stories as well as Sports, entertainment and silly stories and the weather. The team would have these stories given to them throughout their ten minutes preparation time, but between them they had to collectively decide what to include or not to include in the news programme and prioritize items. They also had to decide amongst themselves how the news programme was going to be delivered and by who.

After the exercise the group had a quick discussion about the relevance of the exercise and they agreed that they indeed would need to work effectively as a team to achieve many of the organisations goals and priorities.

**2. *Comments or issues over previous Board Meetings***

Abbas Najib, Chair asked for any comments or concerns over previous minutes of Board Meetings. There were none – However, members were told that they could still raise them at any time by emailing him or Abdul.

**3. *Discussion over Draft Terms of Reference.***

Abbas Najib – Chair - then commenced further discussion over terms of reference commencing from where they had left it last time – (from Clause 7 b.)

The amendments are incorporated in the attachment with these minutes.

**4. *Policies – Confidentiality and Code of Conduct***

Generic drafts were presented – The Board would like to consider a draft that is more appropriate to this Community Board – Abdul and Muppett to work on these and present them at their next Board meeting.

**5. *Residential –***

The Board would like a residential – preferably local – but when the weather improves – sometime in summer – to fix a date and venue at future meetings.

## **6. Board Member attendances and Resignation.**

Any Board Member who misses two consecutive meetings without reasonable excuse may have their Board membership terminated. However, the Board would invite the member for clarification and explanation of their absences before making a final decision.

Ahmed Bilal Khaly is unable to attend on Saturdays for the next few months as he is on a legal course that is held on Saturdays. Shamila Khan has asked to be excused for the next couple of months as she is not well but is still interested to continue on the Board.

The Board had received a resignation from John Hannon. Abdul had written to him requesting feedback and to share problems or difficulties in carrying out their role. John referred to the meeting with the Head of Big Local and said was not happy with the clarification given by her – felt there was not adequate protection for the Board Members – not happy that we would not be registering as a charity – The Board is too Big – Question Bradford Ward Councillor roles – Board should have powers to make decisions - not happy about challenges by Big Local, trusted organisation, or community public meetings – this may undermine the role of the Board - feels his contribution as a member of in communities will be more valuable rather than on Board – will be happy to contribute from a residents angle.

## **7. Budget and Future Expenses.**

A detailed budget and breakdown of expenses of the Getting Started Funds was presented to the Board by CVS/CNET. Members noted the income and expenditure.

CVS/CNET also presented copy of the submission made by them to Big Local to access the Pathway Funds for environmental work, complete the community plan and to provide support and training to the Board over the next six months. Decision is expected in about four weeks from Big Local – Members noted the contents of the submission.

Members discussed issues about paying their expenses – travel, child care, etc. – However, this would come out of their own budget. Corine will present a paper on entitlement of voluntary expenses for voluntary sector committee members at the next meeting.

## **8. Community profile/Community Plan**

Corine presented the draft community profile and asked for feedback. The Board endorsed the community plan as its final version and requested to put the final copy on the website. Also send copies to Abbas, Sally Rawlings and Steve Skinner.

She is continuing her work on the Community Plan and hope to collect some more completed questionnaire – As soon as information is analysed, it will be presented at community meetings for prioritization.

The community researcher's work is on hold – However, they will be requested to assist and contribute on the work of the community plan.

## **9. Date of next meeting –**

- (a) **Community Board** - Saturday 13 April 2013 - 1.00 pm to 5.00 pm at Bradford CNet offices.
- (b) **Scholemoor and Lidget Green Partnership meeting** – February meeting was cancelled – next meeting Thursday 21<sup>st</sup> March 2013, 5.00 pm to 7.00 pm, at the Ukrainian Community Centre, 169 Legrams Lane, Bradford BD7 2EA.