

Scholemoor and Lidget Green Big Local Community Partnership
Minutes of Board Meeting on Saturday 26th January 2013
1.30 to 4.30 pm at Bradford Cnet.

Present: *Board Members:* David Hurdus, Ahmed Bilal Khaly, Barry M Clarke, Mazhar Hussain, Shabir Ellahi, Abid Zaman, Abbas Najib, Nafeesa Yaqoob, Karen Hodgson, Marbat Hussain,

Apologies: *Board Members:* Paul Bilton, Sara Lee, and Shamila Khan

No Response received: Board Member - John Hennon

Facilitator: Corine Campbell

Minute taker: Abdul Ismail

The meeting commenced with introduction of each person present. Corine then presented the Discussion document – as an agenda for today's meeting.

1. Appointment of Chair.

Discussion took place to appoint a Chair for the Board – Various suggestions were discussed e.g. a different chair for different meetings, an interim chair for next three months, a permanent chair, etc. However, consensus was reached to elect a chair for the next three months and then review it further – Three members expressed an interest in the post – Abbas Najib, David Hurdus and Marbat Hussain – Each of them explained their experience - it was further agreed that the person with the highest number of votes will Chair and the person with the second highest number of votes will be the Vice Chair – A secret ballot was conducted – and the result was ABBAS NAJIB was elected to Chair for the next three months and MARBAT HUSSAIN was elected to Vice Chair for the next three months. (February to April 2013) Further Officers e.g. Secretary may be chosen when the Board meets to review current arrangements. Another election of the Chair would be held as soon as all the 15 Board Members had been elected.

2. Formation of sub groups.

The following sub groups were set up.

Business Forum: Marbat Hussain, Karen Hodgson, Abbas Najib and Abid Zaman. They will work alongside with the people who are currently in this Forum e.g. Councillor Joan Dodds and Kantilal Mistry.

Environmental Forum: Barry M Clark, David Hurdus and Nafeesa Yaqoob. They will work with Muppett in respect of the first Environment Project of the Board.

Further sub groups to be elected as required. E.g. Health and Social Care etc.

3. Website.

Website has been set up and the Link to the website is <http://salqbiglocal.weebly.com/> and one email address has also been set up: salq.biglocal@gmail.com - This needed updating — It was agreed to write to all members if anyone was interested to take up the work of updating and maintaining website -. However, later in the meeting Ahmed Bilal Khaly volunteered to work with any member who was interested in supporting the website.

4. Terms of Reference.

Corine presented the Chart and the draft terms of reference to the Board – These were drafted from precedents taken from other Big Local areas and have been adapted to incorporate some of the decisions that have been taken at public meetings so far – Discussion then took place whether to go through the whole draft today or to ask members to take away the draft and come back with their comments and then discuss this further at members next meeting on 5th February 2013. – It was agreed that members send their comments as soon as possible to Abdul and then discuss this further at their next meeting – They did not want to rush with this item and require more time to get it right – may require couple of more meetings and discussions – Abdul and Peter would be available to talk through and explain the terms of reference to anyone who require it.

5. Support to the Partnership.

Discussion took place on Big Local pathway funding guidance and Steve's email letter to the Board – Current Budget is nearly spent – Could apply for £1900 for the environmental work – could apply for £2000 to complete the work on Big Plan – and could also apply for around £16000 to appoint an organisation to assist the Board for the next 6 to 12 months –

Members discussed this item in the absence of CVS/CNet staff (Corine Campbell and Abdul Ismail). The members resolved to continue the current arrangement and appoint Bradford CVS with the support of Bradford CNet to continue to provide administrative support and apply for Pathway funding (1) £1900 for the environmental work, (2) £2000 to complete the Big Plan and (3) £16,100 to continue their support and to carry out full administrative role, carry on further work on communication and consultation, setting out priorities in the community plan, training the board on assessing, processing and making decision over applications; and generally supporting the Board in carrying out their work over the next six months. Bradford CVS were instructed to continue their existing arrangement and provide support to the Community Board together with Bradford CNet.

The appointed organisation to carry out full administrative role (organise meetings, take minutes, arrange venues, does publicity of meetings, arranges refreshments, prepares agendas, arranges technical items such as OHP and laptops, prepares and sent out invites, emails them, post to those not on email, photocopies papers for the meeting, prepares leaflets, arranges their distribution, updates newsletters, arranges and oversees events – and generally work together with the Chair. The Chair was requested to convey the decision to Bradford CVS and Bradford CNet.

Corine mentioned access to UnLtd Star People awards and grants – It was agreed to invite UnLtd to do a presentation at the next community meeting of the 21st February 2013.

6. Name of the Community Partnership.

Discussion took place over the following proposed names:

- (a) Scholemoor and Lidget Green Big Local Initiative
- (b) Paradise
- (c) Paradise Greenmoor
- (d) Greenmoor Big Local

Voting took place and **GREENMOOR BIG LOCAL** was chosen as the name - It was also agreed to insert "*Serving Scholemoor and Lidget Green area of Bradford*" words under the name so that it identifies the area.

7. Office space.

It was agreed not to acquire an office space at present. However, David Hurdus said that he had negotiated with a shop who are prepared to donate their shop window to enable us to display any of our materials in it – e.g. the children's work could be the first item to be displayed in it –

8. Northern College.

Members heard from those who had gone yesterday to the Northern College – The College has been commissioned by the Big Local to deliver tailor made training to the Big Local Partnership Boards and have several modules to suit different areas – Between three to five members can attend each of the workshops – The cost would be between £1600 to £1800 – and this would come out of the current CVS and Cnet Budget. However, they would be prepared to consider requests to come to our area to deliver training to the whole Board if required – but at a separate cost – Members decided to request CVS and Cnet to advise Northern College that they would like to take advantage of the Training Package offered by the College but need time to settle down before accessing it – may be after April?

9. Selection of Trusted Organisation.

Corine explained the process, the accountability, and the role of trusted organisation. This is explained in detail on the last pages of the Terms of Reference. Members need to start thinking now so that as soon as CVS and Cnet role is ended they are able to make a decision to appoint a trusted organisation to deal with their £1m – They could draft a brief for those interested to respond.

10. Members paper raising issues and concerns.

A paper raising issues and concerns by Abbas Najib was tabled. Members needed time to read it – it was decided that members take this paper away – send any comments before their next Board Meeting – and discuss it along with Terms of Reference paper at their next Board Meeting.

11. Current Budget.

A paper was circulated giving details of (a) amounts allocated under different headings (b) the actual amount spent (c) Amounts awaiting to be paid – Members wanted further breakdown – this would be provided by CVS and CNet at the next meeting.

12. Any other Business.

Other issues discussed

- a. Corine said she had done several consultations and received about 600 completed questionnaires – It was felt that we needed more – about 200 more so that we have at least 10% responses from the area - Corine felt she had not received a very good response from youths and wanted more

consultation with young men in the area. Marbat Hussain and Karen Hodgson volunteered to help and took away copies of questionnaires- they will contact young people who use Surf Project, Scholemoor and Joshua Project in the area.

- b. Corine advised that she needed further consultation process with the community to present the Community Profile and Community Plan and take community views to prioritise some of the outcome of the consultation. This would be done at the original venues where consultation had already taken place after she had carried out the consultation with the youths.
- c. Corine gave information about a Princess Trust initiative in the area. A team of volunteers was available to carry out project benefiting local community with the aim of regenerating an indoor or outdoor space. Corine contacted them to take a look at Clayton Rugby clubs grounds on Scholemoor road. The grounds are surrounded by a dry stone wall which is in need of repair. The area around the pitch is extensive and one of the ideas is to create a trim track and picnic /leisure area as elder members of the local community are looking for somewhere for gentle exercise and outdoor meeting space. It was thought that a pedestrian entrance could be made from scholemoor road so that track could be used even when club closed. However, Michelle Jacklyn (07902843246 mj-1965@hotmail.co.uk) from the Rugby Club advised that the Club was not in favour of carrying out such a project on their grounds. Corine to contact Princess Trust to see if a different project could be done at a later date.
- d. The next Public meeting – it was decided to have the meeting at the Ukrainian Community Centre - 21st February 2013 - 5 to 7 pm.
- e. Abdul asked all Board Members to provide their email addresses or mobile telephone numbers so it would be quicker to contact them with – At present all Board Members are contacted by email except John Hennan, Mazhar Hussain and Shabir Ellahi.
- f. No other issues were raised and the meeting closed at 4.40 pm.

Feedback from Chair

- Chair feedback –more organised with technical equipment such as Projector/laptop – less papers if possible and number them - provide refreshments at long meetings such as today.
- Chair of the Board to attend CVS/CNet/Council fortnightly joint team meetings Next Team Meeting is on 4th February 2013 1.30 to 3.30 pm.

Some Dates to Remember

Tuesday 5th February 2013 - SALG Community Partnership Board Meeting at CNet – 1.30 to 5.00 pm. – Sally Rawlings, Big Local Trust Officer from London and Steve Skinner, Big Local representative to speak to the Board 1.30 to 3.00 pm and then the Board Meeting from 3.00 pm to 5.00
Thursday 21st February 2013 – Public Community Meeting – 5.00 pm to 7.00 pm at Ukrainian Community Centre.

Feedback from Big Local –

Big Local are not keen on the partnership being referred to as a “Board” – they think it is too formal – Please bring in your ideas to the next meeting on what to call yourselves.

